

State of California – The Resources Agency  
DEPARTMENT OF PARKS AND RECREATION

SCHOOL GROUP RESERVATION REQUEST

**DAY USE ONLY**

This form must be submitted in duplicate to the park you are planning to visit. The second copy, when endorsed by the Ranger, will be returned to you and will serve as your record of the reservation and your group's admission to the park.  
ALL VEHICLES MUST HAVE A COPY OF THIS APPROVED PERMIT TO HAVE THEIR PARKING FEES WAIVED.

Park Unit: \_\_\_\_\_Huntington Beach \_\_\_\_\_Bolsa Chica Arrive by Auto \_\_\_\_\_ Bus \_\_\_\_\_

Proposed Date of Visit \_\_\_\_\_ Name of School/Group \_\_\_\_\_

Alternate Date \_\_\_\_\_

Time of Visit \_\_\_\_\_ Address \_\_\_\_\_

Alternate Time \_\_\_\_\_

Age/Grade of Children \_\_\_\_\_ Person in Charge \_\_\_\_\_

No. of Children \_\_\_\_\_ Adults \_\_\_\_\_ Phone \_\_\_\_\_

Number of Vehicles in your group \_\_\_\_\_ Location Request \_\_\_\_\_

WOULD YOU LIKE A LIFEGUARD TO GIVE A WATER SAFETY TALK? \_\_\_\_\_YES \_\_\_\_\_NO

Day use fees are not charged for school groups (K through 12) provided reservations have been made. Careful advance planning, involving both teacher and park personnel, is vital for achievement of a maximum educational experience.

Reservations must be made 15 days in advance of the proposed date of your visit to allow preparation and scheduling by park personnel. The request shall be submitted in duplicate to the unit where the visit is proposed, and on a proposed tour, the principal from each school must submit a request. The Department reserves the right to combine tours when necessary. School groups shall be accompanied by enough school-appointed adult escorts or teachers to maintain order, and their escorts or teachers shall accompany the students while on the tour.

No day-use admission fees will be charged for school groups (K through 12), accompanying teachers, or adult leaders when reservations have been made.

Camping is not included under this program. Group camping information, including fee schedules, should be obtained from the park as far in advance as possible, as only limited facilities are available.

**CERTIFICATION**

The above described visit is an official school outing or field trip and will be under the direction of school personnel.

Fax # \_\_\_\_\_ Signed: \_\_\_\_\_  
*Principal of School*

**FOR PARK USE ONLY**

\_\_\_\_\_ We are pleased to confirm your planned group visit for \_\_\_\_\_ at \_\_\_\_\_ where \_\_\_\_\_  
Date Time

\_\_\_\_\_ We regret that the time you requested for a group visit is not available.

COMMENTS: \_\_\_\_\_  
(All vehicles must have a copy of this form to have parking fee waived.)

\_\_\_\_\_ Approved by \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_